

BLOCK OFFICE, KESINGA  
CHARGE PAPER FOR HANDING OVER OF BUILDING

1. Name of work : CONSTRUCTION OF CC ROAD AT SIROL TALPADA
2. Number of Building : 01
3. Nature of Building : GP Facility Center
  - (a) Number of Stories : 01
  - (b) Cubic of Contents : \_\_\_\_\_
  - (c) Area : 650 Sft
  - (d) Situation of Building : Completed in all respect
4. If the building has been completed according to Plan and Estimate and completion of plan and estimate furnished. : Yes
5. Date of commencement : 20-09-2025
6. Date of completion : 03-11-2025
7. Date of handing over the Building : 03-11-2025
8. Designation of the Officer handing over the charge of Building : Junior Engineer
9. Designation of the Officer taking over the charge of Building : Sarpanch Laitara GP
10. Name of the Executant : TRILOCHAN BEHERA
11. Details of Door, Window, Fittings : MS Door Window Fitting
12. Pre-requirement of building N.A.C. taxes if any paid to any A/R estimate have been prepared capital cost of the building : No
13. Interior wall finish : Yes
14. Exterior wall finish : Yes
15. Painting to Doors and Windows : Yes

16. The Head of Account from which the expenditure has been made : 5th SFC GIA 2023-24

17. Remarks if any : Grampanchayat Bhawan & Facility Center  
Constructed Jointly

**HANDED OVER**

**TAKEN OVER**

Junior Engineer  
Kesinga Block

Panchayat Executive Officer  
Laitara  
Gram Panchayat

Name

Memo no. \_\_\_\_\_ /dt \_\_\_\_\_

Copy forward to Sarapanch \_\_\_\_\_ G.P.

Head Master \_\_\_\_\_ School

Kesinga \_\_\_\_\_ for information & necessary action

Block Development Officer  
Kesinga