

FINANCIAL RULE FORM NO. 18

See Financial Rule 205

HAND RECEIPT

(To be used as a simple form of voucher for all miscellaneous payments and advances for none of the special forms 12, 13, 14, 15, 16, and 17 are suitable)

Name of work... Development of play ground at foudap.
Name of payee... Sandip Kumar Bilwal

Cash book voucher No. _____ dated _____ 20____
1 pay by cash
2 pay by cheque

..... Dated initials of
Disbursing office

Pay by me M. Behera,

Received from the _____ in charge of _____
The sum of Rs. 85,142/- Eighty five thousand one hundred forty two only
Materials noted on reverse _____
Name of work _____ or purpose for which payment is made
(Amount in vernacular)



Sandip Kumar Bilwal

..... 200
..... signature of payee

- 1 The officer authorizing payments should initial and date pay order (1) or (2) as may be applicable to the case.
- 2 The person actually making the payment should initial and date payment certificate (3)
- 3 In the case of works accounts of which are kept by sub-heads the amount chargeable to each sub-head should be specified by the disbursing officer
- 4 Payment should be attested by some known person when the payees acknowledgement by mark, seal or thumb impression.