

A.D. 1975

FINANCIAL RULE FORM NO. 18

See Financial Rule 105

HAND RECEIPT

(To be used as a simple form of voucher for all miscellaneous payments and advances for none of the special forms 13, 14, 15, 16, and 17 are suitable)

Name of work Const. of CC Road from Jemadepur Goutampur Santosh Patra house do
 Name of payee Sanj mandir w. no-6
 Cash book voucher no. 12.11.11 Jemadepur,
 1 pay by cash..... dated 20 5th SPC 2004-05
 2 pay by cheque..... D/A (all weathr)
 Disbursing office 1.43 Ram

Pay by me.....

Received from the 5908.00
The sum of Rs.....

Name of work..... or purpose for which payment is made
(Amount in vernacular)

- ① Display board - 4000.00
 - ② centering & Shuttering - 1908.00
- 5908.00

J. Lakshmi Devi



The..... 200
Signature of payee

1. The officer authorizing payment who is to issue a date pay order (1) or (2) as may be applicable to the case.
2. The person actually making the payment should initial and date payment certificate (3)
3. In the case of work accounts of which are kept by sub-heads the amount chargeable to each sub-head should be specified by the disbursing office.
4. Payment should be effected by some known person when the payee's acknowledgment is given by hand, seal or thumb impression.