

FINANCIAL RULE FORM NO. 18

(see Financial Rule 205)

HAND RECEIPT

(To be used as simple form of voucher for all miscellaneous payments and advances for which none of the special

Name of the work :- const. Of c.c road from Rajahuda to smasana of Itamati

Name of the payee :-

Cash Book Voucher No.

Dated 10.11.25

(I) Paid by Cash

(II) Paid by cheque

(III) Paid by me

Dated initial of
Disbursing officer in
charge of

Recived from the

the sum of Rs 65521.00

Material noted on reverse

Name of the work or which payments is made

Sl Nos.	Items	Qty.	Unit	Rate in Rs	Amount in Rs
1	Sand for filling	13.26	Cum.	702.93	9321.00
2	Sand for mortar	12.30	Cum.	1230.16	15136.00
3	HG Metal 40mm. (HB)	12.73	Cum.	1237.94	15758.00
4	HG chips 12mm. Size (CB)	11.88	Cum.	1872.13	22237.00
5	Transportion of cement	73.00	qntl.	24.79	1809.00

Total Rs 65521.00

Witness :-

Pradeep Kumar Sethi
payee

- (I) The officer authorizing payment should initial & date pay order (1) or (2) as may be applicable to the case.
- (II) The person actually making the payment should initial & date payment certificate.
- (III) In the case of works the account of which are kept by sub-heads the amount chargeable to each sub-head should be specified by the disbursing officer
- (IV) Payment should be attested by some known person when payee's acknowledgement is given by a mark seal or thumb impression