

GUARD FILE

(Development Sec)



ଓଡ଼ିଶା ସରକାର  
ପ୍ରସାମତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ  
Government of Odisha  
Panchayati Raj & D.W. Department

ଓଡ଼ିଶା ସରକାର  
ସଚିବାଳୟ ନାମ: ବୁବନେଶ୍ୱର-୭୫୧୦୦୧  
Secretariat, Sachibalaya Marg,  
Bhubaneswar-751 001  
Fax: 0674-2391413,  
E-mail- prsec.or@nic.in

**RESOLUTION**

No. 13220 .PR&DW, Dated 13.07.18  
PR-CFC-MISC-0016-2018

Sub: Revised guidelines on "execution of developmental works at Panchayat Samiti and Grama Panchayat level"

In supersession of all previous Guidelines / circulars issued by Panchayati Raj & Drinking Water Department in this regard relating to "execution of developmental works at Panchayat Samiti and Grama Panchayat level ", Government after careful consideration have been pleased to issue the following revised guidelines for smooth execution of developmental works at Panchayat Samiti and Grama Panchayat Level and to expedite the process of execution and ensuring timely completion of projects.

1. The existing system of selection of Village Level Leader (VLL) for execution of developmental works up to Rs. 5.00 lakh is done away with immediate effect and all the works in which the project cost is up to Rs. 10.00 lakh shall be taken up departmentally. The works costing more than Rs.10.00 lakh shall be taken up through transparent and competitive tender process following due procedures as laid down in OPWD Code / Odisha Panchayati Samiti Accounting Procedure Rules / OGFR.
2. The officers working in the Blocks like Extension Officers, Jr. Engineers/GPTAs and Panchayat Executive Officers (PEOs) shall be assigned with the works to be executed departmentally for execution of works as per design and estimate.
- ✓ 3. For the projects, where the work order has already been issued in the name of the VLL, but the work has not been started within the agreement period, it shall be cancelled by giving 15 days' notice and the work will be taken up departmentally for ensuring timely completion.
4. Where the work order has already been issued for departmentally execution of work, the procedure as laid down in this guidelines shall be followed.

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5. The schedule of rate of materials as notified by Works Department from time to time shall be followed while preparing estimate of the works/projects.
6. In the case of departmental execution of works executed by issuing work order in the name of Govt. Employee, the provision of GST is not applicable.
7. The departmental officer in charge of execution of work shall have to furnish voucher/bill in support of procurement of materials from the authorised supplier(s) having valid GST Registration Number.
8. Payment due to the supplier(s) of materials and wages to the labourers shall be paid by the executant on proper bill / voucher and muster roll.
9. In case, the work order is issued in the name of a Jr. Engineer/GPTA, another technical personal shall be ordered by the BDO to undertake the measurement and check-measurement of the work.
10. All the works must be technically sanctioned, administratively approved and measured and check measured by the competent authority as per rules.
11. For smooth and expeditious execution of the developmental works of the GP, the procedure contained in Rule-14(1)(i) of OGP Rules, 2014 shall be followed and for measurement and check-measurement of the work, the procedure as outlined at Para No.9 shall be strictly adhered to.
12. Photographs of the projects prior to taking up the work, during execution and after completion of the work, shall be taken and kept in the Case Record before release of final payment to the executant.
13. The power of according technical sanction by the Asst. Executive Engineer, which has been limited up to Rs.6.00 lakh as per Rule-76(1) of Odisha Panchayat Samiti Accounting Procedure Rules, 2002, is enhanced up to Rs. 10.00 lakh for smoothening and expediting the process of preparing the estimate and execution of the work at different levels. Accordingly, the power of technical sanction of the Executive Engineer in the DRDA is revised and all the projects costing beyond Rs.10.00 lakh and up to Rs. 50.00 lakh will be technically sanctioned by the Executive Engineer, DRDA.



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
14. However, for execution of schemes like CSS where specific guideline of the scheme has been provided, their extant scheme guidelines shall be followed. For all other schemes and works, the present revised guidelines will be followed. For example, the works under schemes of P.R. & D.W. Department like GGY, AGAB, CFC, SFC, Non-SFC shall be executed as per the above guidelines.

The Government in Panchayati Raj & Drinking Water Department shall have the authority to issue any clarification needed and also to modify/ change the guidelines as and when required. These guidelines will come into force with immediate effect.

### **ORDER**

Ordered that this Resolution be published in an extra-ordinary issue of Odisha Gazette and a copy thereof be provided to all departments of Government.

By order of the Governor

  
13/7/2018  
(D.K.Singh)  
Principal Secretary