

## FINANCIAL RULE FORM NO. 18

(see Financial Rule 205)

## HAND RECEIPT

(To be used as simple form of voucher for all miscellaneous payments and advances for which none of the special

Name of the work :- Construction of c.c road from Balipatana primary school Gate to School room

Name of the payee :- Pramodab Sethi

Cash Book Voucher No.

Dated

- (I) Paid by Cash  
 (II) Paid by cheque  
 (III) Paid by me

Dated initial of  
Disbursing officer in  
charge of

Received from the

the sum of Rs 40833.00

Material noted on reverse

Name of the work or which payments is made

| SI Nos. | Material code | Material Name   | Qty.   | Unit | Rate in Rs | Amount in Rs |
|---------|---------------|-----------------|--------|------|------------|--------------|
| 1       | BRM029        | Filling sand    | 10.80  | Cum. | 397.68     | 4294.94      |
| 3       | BRM028        | Mortar sand     | 9.80   | Cum. | 924.91     | 9064.12      |
| 4       | BRM045        | 40mm HBHG Metal | 10.368 | Cum. | 1103.54    | 11441.50     |
|         | BRM056        | 12mm CBHG chips | 9.226  | Cum. | 1737.73    | 16032.30     |
|         |               |                 |        |      | Total Rs   | 40832.86     |
|         |               |                 |        |      | Say Rs     | 40833.00     |

Witness :-

- (I) The officer authorizing payment should initial & date pay order (1) or (2) as may be applicable to the case.  
 (II) The person actually making the payment should initial & date payment certificate.  
 (III) In the case of works the account of which are kept by sub-heads the amount chargeable to each sub-head should be specified by the disbursing officer  
 (IV) Payment should be attested by some known person when payee's acknowledgement is given by a mark seal or thumb impression