

HAND RECEIPT

(To be used as a sample form of voucher for all miscellaneous payments and advances for which name of the peach, form 12, 13,14,15,16 & 17 are suitable)

Name of work... Repair & Repo- of Gura Temple at
Kandutgher

Name of Payee... Rohita Kaur Sahu

Cash Book Voucher No.

Dated.....

1. Pay by Cash.....
2. Pay by check.....dated Initial of disbursing officer
3. Pal/me.....

Recorded for the sum of Rs. 1660.00 In charge of
O/S voucher

Name of the work.... or purpose for which payment made

Rs. One thousand Six hundred only
(Amount in vernacular)

The.....

Rohita Kaur Sahu
Witness



- The Officer authorizing payment should initial and date pay order (1) or (2) as may be applicable to the case.
- The persons actually making the payment should initial and date payment certificate (3)
- In the case of works the account of which are keep by sub-heads the amount chargeable to such sub-head should be specified by the disbursing officer
- Payment should be attested by some known person when the payee's acknowledgement is given by a mark, seal or thumb Impression.