

FINANCIAL RULE FORM NO. 18

(see Financial Rule 205)

HAND RECEIPT

(To be used as simple form of voucher for all miscellaneous payments and advances for which none of the special forms

Name of the work :- Construction of Benta Nuasahi to Taradevi road

Name of the payee :-

Cash Book Voucher No.

Dated

(I) Paid by Cash

(II) Paid by cheque

(III) Paid by me

Recived from the

the sum of Rs 39248.00

Dated initial of
Disbursing officer in
charge of

Material noted on reverse

Name of the work or which payments is made

Sl Nos.	Items	Unit	Qty.	Rate In Rs	Amount In Rs
1	Sand for filling	Cum.	9.89	402.57	3982.00
2	Sand for mortar	Cum.	9.18	813.94	7471.00
3	HG Metal 40mm. (HB)	Cum.	9.50	1250.34	11873.00
4	HG chips 12mm. Size (CB)	Cum.	8.86	1591.29	14103.00
5	Hire charges of vibrator				138.00
6	Display board				800.00
7	Transportion of cement	qntl.	54.46	16.17	881.00
				Total Rs	39248.00




Signature of payee

Witness :-

(I) The officer authorizing payment should initial & date pay order (1) or (2) as may be applicable to the case.

(II) The person actually making the payment should initial & date payment certificate.

(III) In the case of works the account of which are kept by sub-heads the amount chargeable to each sub-head should be specified by the disbursing officer

(IV) Payment should be attested by some known person when payee's acknowledgement is given by a mark seal or thumb impression