

FINANCIAL RULE FORM NO. 18

(see Financial Rule 205)

HAND RECEIPT

(To be used as simple form of voucher for all miscellaneous payments and advances for which none of the special

Name of the work :- Construction of CC road from Ballav Patna house to U.P. School
@ Raj - Janki

Name of the payee :- Pratab Nayak

Cash Book Voucher No.

Dated

(I) Paid by Cash

(II) Paid by cheque

(III) Paid by me

Received from the

the sum of Rs

66007.00

Dated initial of
Disbursing officer in
charge of

Material noted on reverse

Name of the work or which payments is madeWitness :- Towards Materials. Bahoo

(I) The officer authorizing payment should initial & date pay order (1) or (2) as may be applicable to the case.

(II) The person actually making the payment should initial & date payment certificate.

(III) In the case of works the account of which are kept by sub-heads the amount chargeable to each sub-head should be specified by the disbursing officer

(IV) Payment should be attested by some known person when payee's acknowledgement is given by a mark seal or thumb impression